

## **\*\* TO DO LIST \*\***

### **1. Make Hotel Reservations by March 17**

For hotel reservations, **call the Greensboro Marriott Downtown at 800-228-9290 or 336-379-800**, stating that you want a room in the AAUW block. (Handicapped rooms are available.) The room rate is \$99/night, single or double, plus 12.75% tax. Rooms held for AAUW of North Carolina will be released and the room rate will increase after March 17. **Remember – Bring a carload**, so be sure everyone has a reservation.

### **2. Make Convention Reservations by April 7**

Two kinds of registration forms are enclosed for you to copy and distribute: **1) Member Registration Form** and **2) Guest Participant Registration Form**. These forms are also available on-line at [www.aauwnc.com](http://www.aauwnc.com), along with the option to pay by credit card through PayPal. The Member Registration Form is included in the spring issue of “Tar Heel News.” For additional information about convention, contact Convention Co-chair, Sue Mengert at [smengert@mindspring.com](mailto:smengert@mindspring.com) or 336-288-1420

### **3. Send Names for the Memorial Service by April 7**

At the Memorial Service in the Triad Ballroom on Saturday, April 19 at 1:30 PM, we will remember the AAUW NC members we have lost since the 2007 convention. For planning purposes, **by April 7, please send the names** of those you plan to remember to Marilyn Cotten-McDaniel, c/o Mary Floyd, 917 Carr Street, Greensboro, NC 27403 or by email to [mzcotten@msn.com](mailto:mzcotten@msn.com). If a phone call is more convenient, you may leave a message for Marilyn Cotten-McDaniel with Convention Co-chair Sue Mengert at 336-288-1420. Additional names can be added until the time of the memorial service.

### **4. Choose a Catchy Theme for the Fundraising Basket You Bring to Convention**

Baskets will be raffled off to benefit the cause that each branch wants to support. In this packet is a form titled “Information About This Basket.” Place the form in front of your basket at Convention, so raffle money raised by your basket can be allocated to the fund(s) you check and credited to your branch.

### **5. Mail Branch Delegation Form to reach Greensboro by April 7**

**Choose the delegates from your “carload” who will cast votes during the Saturday afternoon Business Meeting. The Delegation Form** is included in this President’s Packet. It include a table to indicate the number of voting delegates, based on the number of Branch members as of February 1, 2008. **Please mail the Branch Delegation form, so it reaches Greensboro by April 7:** Everlena Diggs, Credentials Chair, c/o Mary Floyd, 917 Carr Street, Greensboro, NC 27403. If you have a question about the form, please contact Everlena Diggs at 336/315-9880 or [diggwatk@aol.com](mailto:diggwatk@aol.com).

### **6. New – This – Year**

Check out the page titled “New This Year.” It has important information, including **special convention and membership rates** for those attracted to AAUW’s mission. It also tells about the **Sunday morning, post-convention Focus Session** with 2008-2010 President, Millie Hoffler Foushee. Current leaders and others from across the state interested in AAUW NC leadership are urged to attend the Focus Session.